

**FIAIP ASSOCIATE, AWAREING OF THE SOCIAL FUNCTION OF THE PRACTICED PROFESSION:**

1. Takes care its professional training with constant updating.
2. Inspire its business upon ethical principles such as loyalty, fidelity, diligence and fairness.
3. Always fulfills truthfulness obligation.
4. Only accepts tasks can be carry out with adequate competence and makes use of qualified collaborators.
5. Operates following a writing assignment preferably, with clear and easily understandable clauses.
6. It always defines in advance type of service and amount of fees, clearly and unambiguously, as well as reimbursements and other contractual conditions.
7. Never confuse your assets with money, securities or other values received right to and as a result of your business.
8. Always inform the customer about operation's costs, benefits, limits and risks.
9. Always document the supported expenses of who request for a refund.
10. Inspire its behavior according to three fundamental principles:
  - Live honestly
  - Do not harm others
  - Give to each his own.

THIS DECALOGUE IS TAKEN FROM FIAIP ASSOCIATES CODE OF CONDUCT AND IS AN INTEGRAL AND INDEPENDENT PART OF IT.

FIAIP DECALOGUE, from its original **Italian version**.

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